

*Agenda for
today's
Webinar...*

- Updates
- 1099 and W2 Final Words
- New Budget Tool Released

1099 Misc and NEC

- 1099 Make sure you have all records as accepted and not accepted with errors.
- Set up your vendors correctly. Make sure that the names are marked correctly.
- Duplicate TINs on vendors per type.
- Ensure you have a completed W9 for all vendors needing a 1099.
- Sign up for the IRS TIN Matching Service.

SSA W2

- Set up your employees correctly. Make sure that the employee names are correct.
- Ensure you have a completed W4 for all employees.
- Sign up for the SSNVS, Social Security Name Verification Service.

Financials, Financial Reporting

- Allows for budgeting a road commission at the 4'th level.
- Easy to run the reporting.
- Provides up to date information at any time. Encourages monthly budgeting checks.
- Monthly trends allow for detailed monthly budgeting.
- Excel formatted file created to allow more flexibility.